

## General Terms & Conditions

### Terms of Payment

- For payments via bank transfer, full payment of the registration is due within 14 days of the invoice date.
- Bank charges related to the payment are to be paid by the participant.
- The confirmation of registration email indicates that your registration has been received. Your registration will only be activated and validated when your balance has been paid in full.

### Cancellation/Refund Policy

Cancellation is possible **until 15 July 2019**, subject to a cancellation fee of 25% of the total tax invoice amount. After this date, no refunds will be granted and the full balance remains due. All cancellations must be made in writing to [events@oceanenergy.eu](mailto:events@oceanenergy.eu).

OEE shall not be liable for any disruption either to the event or participants' travel arrangements due to force majeure events and no refunds will be made, either in part or full, for cancellations due to such circumstances. Circumstances amounting to force majeure include any event which could not be foreseen or forestalled, not even with all due care, including, but not limited to, war, threat of war, riot, civil strife, industrial dispute, terrorist activity, natural or nuclear disaster, fire, adverse weather conditions, volcanic ash clouds and all similar events.

### Privacy Policy

Your data will be stored in OEE's database and will be used to communicate with you regarding this event and other OEE activities. We will never share this information with third parties. Should you wish to be removed

from our contact database, please contact [info@oceanenergy.eu](mailto:info@oceanenergy.eu).

All international attendees contact details which includes a full name and email address to verify attendance only will be shared with the National Tourism Development Authority (Fáilte Ireland) having its principal office at 88-95 Amiens Street, Dublin 1 as a funder of the event for the purpose of verifying attendance at the event only as required under Section 8 of the National Tourism Development Authority Act, 2003 and that this data will be retained for a maximum of 24 months. Thereafter, the details will be destroyed in a secure manner.

### General Conditions

**Visas:** It is the delegate's own responsibility to apply for and secure a Visa for entry into the Ireland. OEE is happy to provide supporting documentation for your application, as long as you have registered and paid your balance in full. Read our cancellation policy carefully in case you register BEFORE getting your Visa. Without previous written arrangement, cancellation rules will be applied without exception.

**Programme:** The event programme is subject to change and OEE reserves the right to amend it at any time.

**Images:** By attending the event, you agree to be photographed or filmed during the event and your image used in brochures, emails, films, on social media and on the OEE website. Should you not wish to have your image used, please contact the OEE team.

**Venue liability:** Neither OEE nor the venues used for the event, side events or social event are responsible for injuries to participants during the event. Irish law will apply in case of



incidents. Participants are responsible for any damage they cause to Pre-Conference, Conference or social events premises.